



Health and Wellbeing Board

Date: Wednesday, 17 September 2014

Time: 4.00 pm

Venue: Committee Room 3 - Wallasey Town Hall

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AGENDA

1. DECLERATIONS OF INTEREST

Members of the Board are asked whether they have any personal or prejudicial interests in connection with any application on the agenda and, if so, to declare them and state the nature of the interest.

2. APOLOGIES FOR ABSENCE

3. MINUTES (Pages 1 - 6)

To approve the accuracy of the Minutes of the meeting of the Health and Wellbeing Formal Board held on 9 July 2014.

4. RE- SUBMISSION OF THE BETTER CARE FUND SUBMISSION

Report to follow.

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HEALTH AND WELLBEING BOARD

Wednesday, 9 July 2014

Present:

Cllr C. Jones	Portfolio Holder for Adult Social Care (in the Chair)
Cllr P. Gilchrist	Leader of the Liberal Democrat Group
Ms F. Johnstone	Director of Public Health
Mrs J. Webster	Head of Public Health, Wirral Council
Mr S. Gilby	Chief Executive, NHS Community Trust
Mrs A Roberts	Chief Executive, VCAW
Mr A. Crawshaw	Area Team, NHS England
Mr A Hassall	Wirral University Teaching Hospital
Ms J Goodman	Cheshire and Wirral NHS Partnership Trust
Mr A Cannell	Clatterbridge Cancer Centre
Ms A Roberts	Voluntary and Community Action Wirral
Mr P Davies	Healthwatch
Ms S Gilligan	Director of Operations, Wirral University Teaching Hospital
Mr K. Carbery	Business Manager, Public Health

46 **WELCOME AND APOLOGIES**

Apologies for absence were received from Councillor P. Davies, J. Green, Ms V McGee, Cheshire and Wirral Partnership Trust, Ms S Cumiskey, Cheshire and Wirral NHS Partnership Trust, Mr D Allison, Wirral University Teaching Hospital Trust, and Ms D Veevers, Department for Work and Pensions.

47 **MEMBERS' CODE OF CONDUCT - DECLARATIONS OF INTEREST**

Councillors C Jones and P Gilchrist declared a personal interest in all agenda Items by virtue of them both being appointed Governors of Cheshire and Wirral Partnership Trust.

48 **MINUTES**

RESOLVED:

That subject to the addition of Ms A Roberts to the apologies for absence, the accuracy of the Minutes of the Health and Wellbeing Formal Board held on 13 February 2014 be approved as a correct record.

49 **TERMS OF REFERENCE**

The Board considered the report of the Director of Public Health the purpose of which was to enable the Board to review the revised Terms of Reference.

This followed the report and discussion at the previous meeting held on 12 March 2014(Minute 36 refers). At this meeting additional Members were suggested to ensure relevant stakeholders were appropriately represented. The report also proposed sub-groups to support the Health and Wellbeing Board in delivering its responsibilities.

Ms Johnstone, Director of Public Health indicated that along with representatives from the Fire and Rescue Service and the Police who were present at the meeting. Further representatives were to be sought from Housing and Job Centre Plus.

RESOLVED: That

- (1) the proposed revisions to the Memorandum of Understanding: Terms of Reference of the Wirral Health and Wellbeing Board be approved; and**
- (2) the updated Terms of Reference for the relevant sub-groups of the Health and Wellbeing Board be noted.**

50 **SAFEGUARDING ANNUAL REPORT FOR ADULTS**

Prior to discussion of this item, Mr Hodkinson, Director of Adult Social Services circulated a revised copy of the draft Safeguarding Annual Report for Adults.

Mr Hodkinson indicated that the version of the report was still in draft and the Board had the opportunity to ask questions on the report and help shape the document for the final version.

RESOLVED: That

- (1) the Safeguarding Annual Report for Adults be noted; and**
- (2) any questions/comments member of the Board wished to make on the report be fed back to the Director of Adult Social Services.**

51 **HEALTHWATCH ANNUAL REPORT**

Prior to discussion of this item, Mr Phil Davies, Chair of Healthwatch Wirral circulated a copy of Health Wirral's Annual Report 2013/14.

In response to comments, Mr Davies agreed to forward to the Board examples of the work Healthwatch had done so far and a summary of the key areas for the Board to debate.

In response to a question, Mr Davies indicated that Healthwatch undertook a series of task and finish groups incorporating the views of the public and feedback received, in relation to GPs and A&E departments.

RESOLVED:

That the Healthwatch Wirral Annual Report be noted.

52 **REFRESH OF HEALTH AND WELLBEING STRATEGY**

The Board considered the report of the Director of Public Health outlining a proposed approach to the refresh which included the development of a conversation with local people on how the Council and them can work together to improve the health and wellbeing of local people.

The report highlighted the proposed timetable for the work to be undertaken and it is proposed that a presentation of the refreshed strategy be brought back to Members at the meeting in March 2015.

Ms Clare Fish, Strategic Director of Families and Wellbeing welcomed the simplified vision which she felt encompassed the health and wellbeing agenda and included all partners' not just members of the Health and Wellbeing Board.

Ms Julie Webster indicated that the strategy needed to be refined to enable the Board to measure its success.

Ms Johnstone, Director of Public Health indicated that clear milestones were needed to enable the Board to measure progress; the final version would be submitted to the Board in March 2015 and the strategy will link into the work on the Vision 2018, which in turn would link into all the partnership groups on Wirral.

RESOLVED:

That the proposed approach for refreshing the Health and Wellbeing Strategy be approved.

53 **LOCAL ACCOUNT OF ADULT SOCIAL CARE ACTIVITY AND SPEND 2013/14**

The Board considered the report of the Director of Adult Social Services which indicated that the Local Account formed a key part of the TEASC (Towards Excellence in Adult Social Care) approach to sector led improvement in adult social care. It provided a key mechanism for demonstrating accountability for performance and the delivery of outcomes. It was also a tool for planning improvements, as a result of sharing information on performance with people who use services and engaging with them to get feedback on their experience. The Department of Adult Social Services produced the Local Account on an annual basis as a way of helping to self assess performance, identify future priorities and gather feedback on how the Department had done.

Mr Graham Hodgkinson, Director of Adult Social Services indicated that the document was still in draft and that the Board still had the opportunity to comment.

The report indicated that the document would be published on the internet and copies made available in establishments such as one-stop shops, libraries and day services

RESOLVED:

That the report be noted.

54 **UPDATE ON CONSULTATION PROCESS FOR PHARMACEUTICAL NEEDS ANALYSIS**

The Board considered the report of the Director of Public Health which summarised the progress to date towards the publication of Wirral's Pharmaceutical Needs Assessment (PNA) and proposed a timescale for the statutory consultation period.

RESOLVED:

The progress to date be noted and the proposed timescales be approved.

55 **VISION 2018 UPDATE**

The Committee considered a presentation from Ms Clare Fish, Strategic Director, Families and Wellbeing and Mr Simon Gilby, Chief Executive, Wirral Community NHS Trust regarding update on progress in relation to Vision 2018.

The presentation highlighted the challenges facing the system; governance framework; the three areas of focus and the workstreams.

Ms Fish indicated due to tight timescales, a further update will be given to Members at the beginning of November with a schedule of implementation.

RESOLVED:

That Ms Fish and Mr Gilby be thanked for their informative presentation.

56 **MINUTES FROM SUB-GROUP MEETINGS**

RESOLVED:

That the Minutes of the following be approved.

- Health Protection Forum – 4 June 2014
- Vision 2018 Strategic Leadership Group – Terms of Reference
- Wirral JSNA Executive Group – 30 April 2014
- Tobacco Alliance – 3 February 2014

- Wirral Joint Strategic Commissioning Group – 22 May 2014
(to inc. Terms of Reference)
- Vision 2018 Programme Board Minutes 28 May 2014

57 **DATE OF NEXT FORMAL BOARD MEETING**

The next Formal meeting of the Health and Wellbeing Board will be held on Wednesday 12 November 2014 at 4:00pm, Wallasey Town Hall.

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